Charging Policy

Implementation Date: Sept 2023

	Signed	Date
Chair of Governors		25th June 2026
Headteacher		25th June 2026

This policy is a	School Plan using LA & WG guidelines
	Statutory Policy
Aims of Policy:	• To outline the policy and provision for charging at the school.
Review date	June 2026
Next review date	May 2028
Reviewed by	Policy committee

The Governing Body recognises the valuable contribution that a wide range of additional activities and experiences can make towards pupils' personal and social education. The Governors aim to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils in the schools, and as additional optional activities.

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary Contributions

When organising school trips, events or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. Parents are able to pay for trips and visits in installments. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. Sometimes, the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- Visits
- Outdoor adventure activities
- Some clubs, such as Cookery
- Musical events

Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we request a voluntary contribution for the education board and lodging and travel expenses. If we do not receive sufficient voluntary contributions, we may cancel a trip.

Music tuition

All children study music as part of the normal school curriculum. There is a charge for any individual or group music tuition that this is not part of the National Curriculum.

Swimming

The school organises swimming lessons for all children in Year 3 to Year 6. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we

ask parents for written permission for their child to take part in swimming lessons. School may choose to seek parental contributions towards the additional indirect costs associated with this activity, including transport costs. Any such contribution towards these costs is voluntary and will not be enforced. Furthermore, pupils will not be excluded from taking part in swimming lessons simply because their parents choose not to contribute towards any additional costs.

Photographs

Parents have the option to purchase school photographs. Payment is collected by the school and all banking and administration is undertaken by the company taking the photographs. If the school receives a commission, it is put into the school budget and used to purchase additional resources for the school.

After School Clubs

The school offers additional activities after school. These activities are run on a voluntary basis and are usually provided without charge. There may be occasions where a voluntary contribution is needed to cover additional activities.

After School Clubs offered by local companies, will levy their own charges paid directly to them.

Lost or damaged property

Parents may be asked to pay the replacement costs of any school property or equipment which is lost or damaged by a pupil.

Equal opportunities

We do not discriminate (either directly or indirectly) against anyone on the grounds of their gender, race, ethnic origin, religion, ability, disability, sexuality or any aspect of their social/cultural background. Furthermore, the school community is committed to countering all forms of racial prejudice and discrimination. All procedures are designed to promote equality and diversity.

Monitoring and review

This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.